



CITY OF OLIVE HILL UTILITIES

225 Roger Patton Drive • Olive Hill, KY 41164
phone 606.286.2192 • fax 606.286.8538

City of Olive Hill Rental Agreement for Shelter/Park

This is to acknowledge that I have paid for and been granted the use of the City of Olive Hill Park on
(contact utility office for available dates and times)

_____ from _____ to _____
(Day/Date) (Start Time) (End Time)

Name: _____

Company/Group: _____

Physical Address: _____

Day Phone: _____ Night Phone: _____

DESCRIBE IN DETAIL THE TYPE OF ACTIVITY/EVENT YOU ARE HAVING _____

EXPECTED NUMBER OF ATTENDANCE: _____

Shelter Rental Rates:

Amphitheater ☐

Amphitheater Only ☐

School (day use only) ☐

Small Shelter

2-Hours (\$20.00) ☐

5-Hours (\$30.00) ☐

Other: _____ Price: _____
(Hours)

Large Shelter

2-Hours (\$30.00) ☐

5-Hours (\$50.00) ☐

Other: _____ Price: _____
(Hours)

Amount Paid: \$ _____

Date Paid: _____

My signature indicates that I have read and agree to abide by the Rental Rules and Regulations that govern the rental of this City of Olive Hill Parks and Recreation Facility.

Signature _____

Mailing Address _____

Approved by _____

Date _____

(Staff)

Park Rules are attached to the Back of this Form



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APPLICATION

Application to use any Shelter shall be made on a pre-formatted form obtainable from the City of Olive Hill Utility Department, located at 225 Roger Patton Drive or by visiting our website at www.olivehill.ky.gov (click on "Documents"). All Applications must be submitted to the City of Olive Hill Utility Department at 225 Roger Patton Drive, Olive Hill, KY.

1. Park facilities are not provided for commercial or profit making activities. Proprietary or commercial groups and individuals shall not be permitted to use park facilities for financial gain or profit.
2. Failure to adhere to the guidelines in this article shall subject an applicant to automatic forfeiture of any rental fees and the event shall be subject to immediate termination.
3. **ABSOLUTELY NO REFUNDS WILL BE GIVEN FOR ANY SHELTER RENTALS.**
4. Drugs are prohibited in the Park & Recreation facilities. Alcoholic beverages are also prohibited.
5. **Applicant is totally liable for injury to person or persons or for damage to property in connection with the use of this facility/facilities.**
6. Applicant shall observe posted curfew (10:00 pm).
7. Items may not be sold to the general public without permission from the City of Olive Hill.
8. Holding an event in the City Park without authorization shall subject the event to immediate termination and other enforcement actions as deemed appropriate by the City of Olive Hill.
9. Shelter Rentals must be paid in full prior to booking of event.
10. **The renter is expected to provide all necessary information in detail of rental purpose to the City of Olive Hill.**
11. **The renter must keep the Receipt on his/her person on the date of the rental.**
12. Any Inflatable apparatus for playing must be approved through the City of Olive Hill prior to Shelter use.
13. The City of Olive Hill prior to use must approve high volume speakers and equipment for music staging or PA Systems.
14. Applicants must have special permission for any Tent usage.
15. The City of Olive Hill will advise Applicants of the Shelter type as needed per request.
16. Applicant must be at least 18 years old to apply for Shelter Rental Application.
17. Shelters must be left in rentable condition (ex. pick up all garbage, streamers, tape, etc.). If not, the City of Olive Hill has the right not to rent the shelter to the applicant in the future.

Initial _____

Office Copy



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